

SOCIAL SERVICES - RECREATION AND PARKS - CEMETERIES									
CAT.	SERVICES RENDERED	REMARKS	UNIT	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	<b>These tariffs apply to the following cemeteries</b>								
	Atlantis, Bellville, Constantia, Delft; Dido Valley, Durbanville, Goedehoop, Gordon's Bay, Gugulethu, Hout Bay, Kuils River, Kleinvlei, Klip road, Klip North, Klip West, Khayelitsha Gate 1, Khayelitsha Gate2; Kraaifontein; Langa, Lwandle, Maitland, Modderdam, Mfuleni 1, Mfuleni 2; Muizenberg, Metro South East, Ocean View, Ottery, Pinelands, Plumstead, Seaforth, Somerset West, Old Strand, Sir Lowry's Pass, Rusthof, Vaalfontein; Welmoed, Wallacedene cemeteries. NOTE: An approval in 2010/11 Tariffs was agreed and still stands, to charge "one-and-a-half times" the normal tariff for Sundays and Public Holidays, to offset the staff overtime rates.								
	<b>DEFINITIONS:</b>								
	<b>Monumental Grave-</b>	Private grave with Full Monumental rights (Headstone and kerbing/ slab)							
	<b>Berm Grave-</b>	Private Grave with limited Monumental rights (Headstone on concrete foundation only). Nothing except grass allowed on the surface of the grave.							
	<b>Public Grave-</b>	Non Private Grave which may be used for burial of another unrelated person (on top) after a minimum of 5 years. No headstones/memorials allowed, only crosses.							
	<b>Landscape -</b>	Horizontal headstone only							
	<b>Mausoleum :</b>	Above ground concrete burial crypts housed in the shape of a building.							
	<b>Memorial Tree :</b>	A Tree planted in Memory of a deceased person.							
	<b>Ash Burial Plots:</b>	Miniature graves for inground burial of Ash boxes/ urns/ Cremated remains.							
	<b>Memorial Garden /Precinct:</b>	Designated area of cemetery for Memorialisation of High Profile people.							
	<b>Destitute</b>	A destitute person means a person who has died in destitute circumstances within the geographic boundaries of the City, where no relatives, other person, NGO, religious or Welfare organisation is able to pay for the burial or cremation of the deceased person.							
	<b>Memorial Works Permit-</b>	Permit applied for by Stonemason/family to request permission to erect a memorial on a private grave							
	<b>A. RESIDENTS GRAVE PRICES</b>								
	<b>1. Adult Burials</b>								
	<b>Surcharge on Saturday Burials</b>	A surcharge of 25% is to be introduced for burials on a Saturday in 18/19 Tariffs, to provide a financial incentive to bury during the week.	per Burial	N/A	N/A	y	N/A	N/A	N/A
	Burial Adult - Private								
SB	Monumental		per Burial	1,630.43	1,875.00	y	1,800.00	2,070.00	10.4%
SB	Berms (Headstones only)		per Burial	660.87	760.00	y	739.13	850.00	12.0%

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	Landscape	Where Landscape allotments are available	per Burial						
SB				491.30	565.00	y	Delete	Delete	N/A
SB	Burial Adult - Public (1 Coffin)		per Burial	413.04	475.00	y	456.52	525.00	10.5%
	<b>2. Child Burials</b>								
	Burial Child - Private								
SB	Monumental		per Burial	808.70	930.00	y	891.30	1,025.00	10.2%
SB	Berms (Headstones only)		per Burial	334.78	385.00	y	369.57	425.00	10.4%
SB	Landscape	Where Landscape allotments are available	per Burial	269.57	310.00	y	Delete	Delete	N/A
SB	Burial Child - Public		per Burial	269.57	310.00	y	304.35	350.00	12.9%
	<b>B. MULTIPLE BURIALS</b>								
	<b>Adult/Child Burials</b>	<b>2 coffins in one grave, same day. Charge per coffin. If Child coffin is buried, both coffins are charged at adult tariff to ensure full price of Adult grave is charged.</b>							
	Burial - Private								
SB	Monumental		per Burial	773.91	890.00	y	852.17	980.00	10.1%
SB	Berms (Headstones only)		per Burial	334.78	385.00	y	369.57	425.00	10.4%
SB	Landscape	Where Landscape allotments are available	per Burial	256.52	295.00	y	Delete	Delete	N/A
	<b>C. RESIDENT RE-OPENING FEE PRIVATE</b>	No re-opening of a public grave.							
	<b>1. Adult Burials</b>								
SB	Monumental		per Reopening	491.30	565.00	y	543.48	625.00	10.6%
SB	Berms (Headstones only)		per Reopening	347.83	400.00	y	382.61	440.00	10.0%
SB	Landscape		per Reopening	278.26	320.00	y	Delete	Delete	N/A
SB	Re-opening: No Digging	No digging required from City (Vaults and/or self digging)	per Reopening	252.17	290.00	y	278.26	320.00	10.3%
	<b>2. Child Burials</b>			0.00					
SB	Monumental		per Reopening	278.26	320.00	y	308.70	355.00	10.9%
SB	Berms (Headstones only)		per Reopening	234.78	270.00	y	260.87	300.00	11.1%
SB	Landscape		per Reopening	195.65	225.00	y	Delete	Delete	N/A
SB	Re-opening: No Digging	No digging required from City (Vaults and/or self digging)	per Reopening	134.78	155.00	y	152.17	175.00	12.9%

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SB	F. PAUPERS / <del>INDIGENT</del> /DESTITUTE PERSONS	Cremation or burial: Applications are subject to approval by the City Health Department and are done in accordance with the terms and conditions of the awarded Tender and the approved Policy for Destitute Burial or Cremation.	per Burial	No Charge	No Charge	n	No Charge	No Charge	N/A
	G. GRAVE RESERVATIONS	<b>Only applies to renewal of existing reservations. No new reservation are currently allowed. In the event of the person's death within the renewal period, no refunds are applicable.</b>							
SB	1. 5 Year existing Reservation Permits- Renewal for 5 years only	A permit holder must motivate in writing when requesting permission to renew a 5 year reservation prior to it 's expiry. Should the grave be utilised within this period, no refunds will be given and normal Monumental tariff will be charged at the time of booking.	per Permit	1,226.09	1,410.00	y	1,347.83	1,550.00	9.9%
SB	2. 5 Year existing Reservation Permits- Renewal for 1 year only	A permit holder must come forward to motivate in writing when requesting permission to renew a 5 year reservation. Persons who receive a State Pension, Dissability Grant or are unemployed may motivate to pay it on an annual basis (@20% per year) instead of a once off payment for 5 years. Should the grave be utilised in this period, no refunds will be given and normal Monumental grave tariff will be charged at the time of booking.	per Permit	243.48	280.00	y	269.57	310.00	10.7%
SB	3. 10 Year Reservations / Preurchased Plots	A permit holder must motivate in writing when requesting permission to renew a 10 year reservation even though payment is not required. Should a grave be utilised in this period, no refunds will be given <b>and a reopening tariff of a Monumental grave will be charged at the time of booking.</b>	per Permit	No Charge	No Charge	n	No Charge	No Charge	N/A
SB	Transfer of ownership-Administration fee	Standard Administration fee is charged. Conditions apply.	Per Transfer	130.43	150.00	y	143.48	165.00	10.0%
	H. NEW MEMORIAL WORK PERMIT								
SB	Full Memorial Work Permit	A standard Memorial Permit is charged regardless of the extent of memorial work required.	per Permit	460.87	530.00	y	508.70	585.00	10.4%
SB	Monumental inscriptions	Inscriptions only on existing headstones	per Permit	160.87	185.00	y	178.26	205.00	10.8%
	Headstones only or Partial memorial works	Memorial permits amended to one tariff for all Memorial work, regardless of the extent and size of the memorial. Partial memorial permit deleted.	per Permit	Delete	Delete	y	Delete	Delete	N/A

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SB	Memorial Permit in Memorial Garden/Precinct	Memorial Gardens or Precincts allow for plots for Memorialisation of High profile people, subject to approval of an application to the Director Recreation & Parks. These plots are not for burial of coffins and intended only for memorialisation purposes.	per Permit	4,413.04	5,075.00	y	4,856.52	5,585.00	10.0%
SB	Ash burial inscriptions	Monumental plaque / niche inscription iro 2nd or 3rd burial of ashes, a tariff of 50% of Headstones Only work permit to be instituted to encourage the registration of the burial of ashes / cremations	per Permit	160.87	185.00	y	178.26	205.00	10.8%
SB	I. EXHUMATIONS ADMINISTRATIVE FEE	Undertaken by undertaker on behalf of the applicant - subject to approval of the Provincial Health Department.	per Exhumation	500.00	575.00	y	552.17	635.00	10.4%
SB	J. REDUCTION BURIAL	Undertaken by undertaker on behalf of the applicant - subject to terms and conditions in Cemetery by-law.	per Reduction B	404.35	465.00	y	447.83	515.00	10.8%
	K. DISPOSAL OF ASHES								
SB	1. BURIAL OF ASHES (in existing private grave)	Burial of Ash box remains in existing private Family Grave. A nominal tariff is charged for recording the ash burial and preparing the grave for interment by the family/undertaker. Inscriptions are charged for as a separate tariff as it entails a permit for removal of the memorial work.	Per Box	160.87	185.00	y	173.91	200.00	8.1%
	2. NICHES BOXES								
SB	Niche Box without Tablet	Tablet and engraving to be supplied by family	each	569.57	655.00	y	626.09	720.00	9.9%
SB	Niche Box including Tablet	Tablet supplied and included in the price. Family required to pay for engraving	each	673.91	775.00	y	826.09	950.00	22.6%
	3. NICHES IN WALL								
SB	Niche in Wall without Tablet	Tablet and engraving to be supplied by family	each	569.57	655.00	y	626.09	720.00	9.9%
SB	Niche in Wall including Tablet	Tablet supplied and included in the price. Family required to pay for engraving	each	673.91	775.00	y	826.09	950.00	22.6%
	4. MEMORIAL WALLS	Permit to attach Memorial Plaque which is provided by the Family. No room for ashes.							
SB	Gordon's Bay[Watt str] / Durbanville		per Permit	286.96	330.00	y	317.39	365.00	10.6%

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SB	5. MEMORIAL TREES	Tariff for planting of Memorial Trees in line with specific cemetery Master plans which nominate the trees species and location of the trees in accordance with a strict planting plan. Tariff includes planting of a tree , staking and allows for burial of Ashes in tree hole if requested.	each	1,665.22	1,915.00	y	1,956.52	2,250.00	17.5%
SB	6. ASH PLOTS	Ash Burial Plots are proposed as an attempt to maximize the use of space and discourage the public from using full size graves to bury ash remains.	each	243.48	280.00	y	269.57	310.00	10.7%
SB	7. MEMORIAL BENCH PERMIT	Tariff for a Memorial Bench permit does not include the cost of the bench nor the installation thereof. The tariff relates to the right to erect a bench in memory of a deceased person/s. The location and type of bench is subject to City approval and may be limited to that which is preselected in terms of the Master plan. The Memorial Bench tariff has been introduced due to popular demand and may not be limited to Cemeteries, but may also be applied to Memorial benches in other Recreation & Parks Facilities.	each	N/A	N/A	y	1,754.39	2,000.00	N/A
	L. MAUSOLEUM CRYPTS	Proposed 50% reduction on Mausoleum Crypts in 2017/18. Proposed Cost Incentive limited to one financial year to encourage the sale of Mausoleum Crypts as a space intensive alternative to in ground burial, to create public awareness and increase popularity of this alternative.							
SB	Mausoleum Crypt: Level A or C		per Crypt	3,652.17	4,200.00	y	7,304.35	8,400.00	100.0%
SB	Mausoleum Crypt: Level B		per Crypt	4,565.22	5,250.00	y	9,130.43	10,500.00	100.0%
	Mausoleum Ash Niche	New Tariff for Niches to be built within the Mausoleum Courtyard					950.00		
	Wholesale rate offered of 20% discount to Undertakers, Burial Industry or families on the sale of 6 adjoining crypts: 2 crypts on Levels A, B & C (conditions apply)		per Crypt	Delete	Delete	y	Delete	Delete	N/A
SB	Interment Fee/ Opening/ Reopening of Crypt	Tariff charged for access to the Mausoleum and the use of the Guerney, but the opening of the Crypt is not done by the City and must be arranged by the family in accordance with specifications supplied by the City	per Reopening	369.57	425.00	y	408.70	470.00	10.6%

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	<b>M. MISCELLANEOUS</b>								
	<b>Request for Access to Record of Cemeteries held by the City: eg. Burial Registers, Plot Books etc</b>	In terms of Section 18(1) of the Promotion of Access to Information Act, 2000 (Act no.2 of 2000) all persons or organisations requesting access to cemetery records must submit a formal application, explaining the reason for their request for access/copies of Cemetery record. Tariffs charged per individual application.		N/A	N/A	y	65.78	75.00	N/A
	<b>Religious Ceremonies, memorial events and commemorative services held in Cemeteries.</b>	Booking of scheduled event. Not including commercial events and film shoots. Refer to Departmental Filming Tariffs		N/A	N/A	y	219.30	250.00	N/A
	Mayor's Special Fund- waiver of burial tariff for applicable size grave	In the event of the Mayors Special Fund Policy C62/09/11 providing financial assistance to a family for the funeral costs; the applicable tariff for the burial will be waived.	per approved application	No Charge	No Charge	n/a	No Charge	No Charge	N/A
	<b>N. PENALTIES</b>								
SB	1. PENALTY : Cancellation Fee	Late cancellation penalty applicable if booking cancelled at short notice. A minimum of 48 hours notice must be given so that City does not incur costs for preparation of the grave and when daily limits have been reached, another burial may be given an opportunity from the cancellation list.	per Penalty	434.78	500.00	y	478.26	550.00	10.0%

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SB	2. PENALTY : Time delays	Applicable after 30 minute delay in arrival and/or burial taking longer than prescribed time frames. Refer to guidelines for the issuing of Penalties. Penalty for arrival outside of the scheduled burial time and resulting in the City having to incur expenses eg staff overtime hours.	per Penalty	434.78	500.00	y	478.26	550.00	10.0%
	3. PENALTY : Dishonoured/Unpaid payments in respect of cheque (Only for Insufficient Funds); Refer to Drawer; Effects not Cleared & Payment stopped, Debit card, Credit card and Electronic Funds Transfer (EFT)	Penalty as per the approved Finance Revenue Sundry Tariff Schedule, and issued in accordance with the Credit Control and Debt Collection Policy, as amended from time to time.	per Penalty	Refer to Revenue Sundry Tariff Schedule	Refer to Revenue Sundry Tariff Schedule	y	Refer to Revenue Sundry Tariff Schedule	Refer to Revenue Sundry Tariff Schedule	N/A
SB	4. PENALTY : Errors on Cheques	Policy changed as errors are no longer charged for by Absa bank. Furthermore, the cashier receiving the cheque is trained not to accept cheques with errors on them		Delete	Delete	y	Delete	Delete	N/A